

# DMSS Meeting Minutes – Aug 22nd 2012

Attendance: Luke Richardson, Dustin Conrad, Jenn Doane, Alex Bishop, Rachel Doucette, Jennie Parker, Joe Sadek , Maggie Lovett , Matt Havenga, MaryBeth Bissell, Mitch Drake, Chris Green, Will Stymiest, Scott Lee, Jon LeClerc

## Agenda

1. Call To Order
2. Approve Agenda
  - **Approved**
3. Approval of Minutes
  - No prior minutes
4. Officers Report
  - Luke Richardson (DMSS President)
    - *Summer recap: Welcome back and a big welcome to the members of the class of 2016 at the meeting today. As a recap of the summer; I transitioned into the President role and attended faculty meetings in May and June. Among other topics in these meetings, Dr. Preston Smith discussed implementing scholarly projects. Dean Marie discussed improving our physician resource plan by working on getting more CARMS training and information earlier to improve residency matching. Accreditation went fine this summer, with more to come over the next year. Lounge videoconferencing is not working but is being checked out and an easy guide will be and left in lounge.*
5. Question Period
  - N/A
6. Unfinished Business
  - N/A
7. New Business
  - a. **Motion: Class structure/organization**

Whereas: The curriculum representative is an extremely important position within the class

Whereas: It is often unnecessary, or impractical, to bring together the entire class council for decision making

Whereas: Many class specific topics stem from curriculum related concerns

BIRT: The Curriculum Rep(s) now be included as a member of the Class' Executive, under Section 3: Duties of the Class' Executive (page 18 of 26) of the [DMSS Terms of Reference: Council Members Roles & Responsibilities](#)

(Moved by Mike MacDonald, Seconded by Mary Beth Bissell)

*MaryBeth – Explained the motion and summarized the roles of Curriculum representative as seen in the Terms of Reference. The roles were created two years ago based on need, now need to be revisited to adjust to the increased workload and responsibilities.*

**Motion Passed**

b. **Motion: Curriculum Representatives**

Whereas: The roles of Education Representatives (previously CBL Reps, previously COPS reps) and Curriculum Representatives have proven to be redundant.

Whereas: This structure was attempted for the past 2 years and doesn't work well

Whereas: The original plan of alternating campuses every other year for successive Curriculum Reps has been unsustainable ([See page 24 of 26](#)).

Whereas: The UGME and the Curriculum Committee are in support of this motion

BIRT: Class Education Representatives (NS & NB), found in [Terms of Reference on page 19 of 26](#), be discontinued and their responsibilities be absorbed by the Curriculum Rep(s)

BIFRT: Two Curriculum Representative (one from each campus) now be elected to provide representation for students at DMNB.

(Moved by Mary Beth Bissell, Seconded by Mike MacDonald)

*MB – As it stands now there is one curriculum rep from NS and one from NB plus an education reps from each year at alternating campuses. This means that there are extra people, and curriculum reps are left off committees where their input would be valuable. By eliminating the education reps the Curriculum Reps will be involved in all relevant committees and it will be an easier structure. The curriculum rep roles will be in all years. Will – Are they elected in first year and carry through to clerkship?*

*MB – see next motion*

**Motion Passed**

c. **Motion: Curriculum Representative Vote of Confidence**

Whereas: The role of Curriculum Representatives within the class has been much more pronounced over the last 4-5 years (given changes to our curriculum, distributed medical education, accreditation and UGME restructuring).

Whereas: The curriculum rep is now a member of the class' executive (pending approval of Motion above)

Whereas: Electing students to a 4-year term after only 1 month of school requires the first year class to make a difficult judgement

Whereas: Students may disregard the importance of a Vote of Confidence vote.

BIRT: The Class Curriculum Representative(s) now be open for general elections each year with the other class positions allowing any student to run.

(Moved by Mary Beth Bissell, Seconded by Mike MacDonald)

*MB – It's going to be a larger role now, so it makes sense to have elections each year*

*Will – I think it's a good idea*

### **Motion Passed**

#### d. Motion: Class funds

Whereas: Med 3 students are together during the first 2 weeks of school then disperse shortly thereafter

Whereas: Med 4 students will be spread across the country shortly following their final September examination

Whereas: The approval of the DMSS annual budget doesn't generally happen until the end of September

Whereas: disbursement of class funds traditionally takes a few weeks after that

BIRT: The Med 3 and 4 classes receive an annual fund for the 2012-13 academic year from the DMSS prior to the start of classes on Aug 27th 2012.

(Moved by: Mike MacDonald, Seconded by: Mary Beth Bissell)

*MB – Nothing to add to the motion. Let's open for questions*

*Dustin – Where will this money come from?*

*MB – Mike was thinking that it would could come from the current year's budget even though the budget doesn't get approved in Oct.*

*Jen – DMAA and DSU cheques don't come in until later in the fall (Oct)*

*MB – We are not running a deficit for the year so there is money to support this. Classes are only together at the start of the year and would like spend some of the money while we are together.*

*Justin – Can we pass this later? When will this be implemented?*

*Mitch – I think this should be changed in the constitution. We could do it this year considering the money flow now.*

*Dustin – You're right, it should be able to happen this year*

*Jenn – My turnover for VP finance is going slow so I'm not confident that I can make this decision now. If DSU and DMAA don't provide funding in the future will we be stuck if it's added to the constitution and done every year.*

*Luke- DMAA has confirmed that they will be giving 10 000\$ on the day of the gala this fall.*

*Jen – The DMAA funding goes to other events not directly to the class budgets*

*MB – Suggested doing two allotments of money, one now and the second after the budget is approved later in the fall. Decision needs to come from the current executive and VP finance.*

*Justin – Will this be a recurring thing? Should we consider changing motion?*

*Dustin – While in favor of the motion, it seems this will be a double hit to the budget for this year. The follow years will be back on track. If we can get through this year it will work.*

*Mitch – Point of interest- What is the timing of the budget?*

*Luke – Is it possible to switch over the budget mid-august?*

*Jenn – Still won't get the DMAA and DSU funding until Oct and there is no guarantee until it the money transfers how much we will be getting.*

*MB – What if the motion is amended to give to monies in two portions the first of a set value and the second will the remainder depended on the budget when it becomes approved.*

*Does that work? What do classes spend the money on?*

*Mitch – Half of buget goes to Euphoria and remainder goes to other events*

*Jen – Let's give 500\$ up front, then 1000\$ later. We have money to do that, but is it fair to spend the money now?*

*MB – The Med 2 can be involved too, to make it more fair.*

*Justin – It would make sense to give the budgets to the med 2, 3 and 4 in Aug so they have money at the start of the year.*

*Justin – Lets give med 2, 3, and 4 classes 500 \$ now, then revisit this later in the year to consider putting it into the constitution.*

**(Amendment) BIRT:** The Med 2, 3 and 4 classes receive a \$500.00 advance on their total class budget for the 2012-2013 academic year from the DMSS prior to the start of classes on Aug 27th 2012. (Moved by Mary Beth Bissell, Seconded by: Mitch Drake)

*Jenn – How do we float this money?*

*Luke – Similar to how o-week it working, we will write a cheque and the account will be reimbursed when the money comes in from DMAA and DSU*

*Jenn – Who's budget is the next year*

*Alex – This seems like a discussion for a later date, we should talk about passing this amendment then re-visiting how to allocate finances for future years later.*

*Joe- Where does the money come from? Is it an issue to spend extra funds now?*

*Jenn – We have enough money to support this now.*

*Joe – Ok so we do have enough money to do this now.*

**Amendment to the motion approved**  
**Motion Passed**

- e. **Discussion point: The scope of DMSS (Will Stymiest)**  
- *There has been interest in what the role of the DMSS includes. Need to separate what students support and what the DMSS supports. As an example the refugee health act changes this summer. The DMSS was not in available to discuss and develop an opinion about the cause. We need to be cautious that a few vocal people in the school may not represent the student population as a whole. Would like the counsel to think about what this means as classes return and students start bringing forward ideas.*
- f. **Motion: PARI-MP Representative**

Whereas: The PARI-MP rep is currently written as (i) Filled by a provincial rep or member of external committee and (ii) Appointed at the discretion of the VP External ([See Terms of Reference, pages 6 and 17 of 26](#))

Whereas: The demands of the PARI-MP position require a very involved/in-the-know member of the DMSS/Medical School

BIRT: The PARI-MP rep now be filled by (i) The DMSS President, DMSS Past-President or DMSS VP External Sr. or (ii) Another suitable member of the DMSS Executive, in such situations as the above cannot fulfill this role.

BIFRT: This position be appointed by the DMSS Executive

(Moved by: Mike MacDonald, Seconded by: Luke Richardson)

*Luke – This is a thought that has been around for a while. PARI-MP is a student society for residents. Mike and I would like an highly informed member of the student body to sit on the society as a NS rep. This thought is supported by PARI-MP.*

*MB- Question about the wording, does it mean that pres, past-pres or vp external will be nominated?*

*Luke – Yes, unless they are not able to. In this case the executive will elect someone else*

*Will – The VP external is a representative of the DMSS for external organizations including PARI-MP so it makes sense that this role is included in this list.*

**Motion Passed**

h. **Motion: Grad Class Funding**

Whereas: Graduation week will be upon us quickly and is an expensive week  
Whereas: The DMSS has historically been a financial supporter of the graduating class graduation week events.

BIRT : The DMSS contribute \$2000 to the Class of 2013 for graduation week.

BIRT: In the event that after graduation week there are leftover funds in the Class of 2013 account, the Class of 2013 will make a donation for the remainder of the funds, up to \$2,000, back to the DMSS.

(Moved by Mitch, Seconded by Kyle)

*Mitch – Grad week is far away, but we would like to have this sorted out prior to leaving for clerkship. Historically, the week costs upwards of 70000\$, with the gala costing 50k so we need to start fundraising soon.*

*Joe – Does this happen every year?*

*Mitch – Yes*

*Jenn – When do you want it?*

*Mitch – Whenever possible. After budget passes is good.*

*Jenn and MB – Make an amendment - pending what funding is available*

*Luke – We will put in constitution.*

**(Amendment): BIRT:** The DMSS contribute \$2,000 annually to the graduating class for their graduation week events, pending availability of funds. These funds to be distributed to their class account by January 30 of their graduating year. (Moved by: Mary Beth, Seconded by Mitch)

**Amendment to motion approved**

**Motion passed**

i. **Discussion Point:** UpToDate (Mitch Drake)

- In past years, the DMSS has organized group UpToDate subscriptions for the student body. There is an extra discount given if there are greater than 10 students in the group. In the past few years many students have had subscriptions organized by members of their class, and this creates considerable work for them, as well, they sometimes struggle to find 10 students looking for a subscription at that time. Would the DMSS consider taking on this role again? I propose doing at least 2 separate orders, one in the next 2 weeks for med 3/4s whose subscriptions are running out and would like uninterrupted access leading up to our exams; and a second order after the med 1-3's have returned and have had time to consider if they would like a subscription. I propose the forms could be disseminated by email and students could drop off completed forms to the DMSS drop box. The VP Communications (or designate?) could then compile the forms and mail them out.

*Mitch: Med 3's have been chatting about their scrips running out. It might be easier for the DMSS to coordinate orders instead of individuals doing. A deadline of Aug 31 for first order will ensure that there won't be a gap in subscriptions. We could write a motion to change the terms of reference to include this in the VP Communication role.*

*Rachel: That's fine. Shouldn't be too much work. I'll do two orders. One for Aug 31st and one later in the fall.*

*Will: Can we do this in SJ?*

*Mitch: yes. Just need 10 people*

## 8. Announcements

*Dustin :*

- *Nov 3rd MedBall at Westin*
- *Feb 23 Euphoria at Cohn*
- *Next DMSS meeting Sept 27th 6-8pm*

*Maggie :*

- *O-week schedule has been emailed to med3 and 4s. Love to see you guys at some of the events. Get pumped up.*

## 9. Adjournment

- Meeting adjourned

Items pushed to a later date:

Deleted: